

JOB DESCRIPTION

CONFIDENTIAL ACCOUNTING MANAGER SEARCH

TITLE: Accounting Manager
REPORTS TO: Division Controller/CFO
LOCATION: Portland, Oregon
COMPANY INFO: National Publicly Held Construction/Homebuilder

POSITION SUMMARY

Experienced hands-on Accounting Manager responsible for the day-to-day accounting operations including general ledger, month end close, financial statement preparation and analysis, tax filings and coordination of the annual audit.

Essential Duties and Responsibilities

- Issue timely and accurate financial reports, including preparation of monthly statements and reports.
- Experience with financial planning and budgeting
- Manage compliance with requirements of regulatory agencies and tax authorities (local, state and multi-national federal).
- Assist in the coordination of the annual audit and tax compliance efforts with outside accountants.
- Assist in the development of policies and procedures.
- Ensure protection of corporate assets by establishing and monitoring internal controls.
- Assist in the enhancement of accounting systems to capture desired information, coordinating as necessary with other departments.

Qualifications, Experience and Education Requirements

- Must have real estate development industry experience 3+ years
- Proven leader with ability to function effectively with peer group as well as across functional areas.
- Superior written and verbal communication skills and the ability to translate complex concepts in a non-technical manner.
- Strong analytical and problem solving skills.
- Strong attention to detail.
- Ability to multi-task, work under pressure and meet deadlines.
- Demonstrate increasing responsibility in finance, accounting and operations.
- Advanced MS Excel skills.
- Experience with J D Edwards or AS400 a plus.

Education and/or Experience

BA in Accounting or Business with a finance focus, advanced degree preferred
Minimum of 2 years management experience

Certificates, Licenses, Registrations

CPA or CMA preferred but not required.

Compensation:

Outstanding benefits and comp DOE + Quarterly Bonus

For consideration please contact:

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EXECUTIVE RECRUITERS AND CONSULTANTS