

Yard Manager

REPORTS TO: VP of Operations
LOCATION: Washington
COMPANY INFO: Boat Repair and Yacht Services

POSITION SUMMARY

The Yard Manager is responsible for the efficient and effective operation of the boat yard, with special emphasis on production and customer service. The company strives to provide customers with the best service and a consistently high level of quality professional work. The Boatyard Manager ensures company implementation and compliance of all applicable policies, rules and regulations, including all environmental laws and safety regulations. Directs and supervises boatyard staff in day-to-day operations, ensuring that they are proficient in performing all marine services.

Essential Duties and Responsibilities

- Quality control
- Ensure vessel is delivered to customer all work completed as requested
- Monitor all phases of work
- Provide timely updates and communication with customers and VP of Operations
- Estimating, writing work orders, scheduling work, and invoicing
- Monitor manpower, job costing, and billable hours
- Work closely with VP of Ops for addition of new or additional procedures
- Foster and maintain good relationships with customers
- Hiring and training employees for both shop and yard (25+) with the VP of Operations
- Establishing work processes resulting in efficient use of resources
- Estimating
- Research pricing (parts) along with yard store
- Set-up draft estimate for review
- Prepare and send estimates for review
- Follow up with customers
- Layout and generate work orders and flow of jobs
- Scheduling
- Communications with office, operations, leads, store, and customer
- Insure accurate and timely invoicing

- Customer follow up

Education and Required Experience:

- Knowledge and passion for boats, hands on experience with boat repair.
- Bachelor's degree in Business a plus. 10+ years of management experience in customer facing boatyard management
- Knowledge, understanding and compliance of NPDES permit
- Strong interpersonal and communication skills
- The ability to manage and complete projects with time constraints
- Influence, build and maintain positive relationships with customers, management, peers and subordinates.
- Solution oriented and demonstrate problem solving skills.

Compensation: Commensurate.

Depending on experience; base salary+ bonus+ 401k+ profit sharing + excellent full health care insurance

For consideration please contact:

Kim@kfcook.com 425.8823000 www.kfcook.com