

Position Profile

POSITION/TITLE: Chief Financial Officer
REPORTS TO: CEO
LOCATION: Pacific Northwest

Company Info:

Real Estate Homebuilder, Public Company

Position Summary:

This is a Division CFO working with the Accounting Department.

Responsibilities will include:

Establishing internal controls surrounding sales, purchasing, construction, land development, A/P, job starts and closing process.

Review of SEC compliance.

Essential Duties and Responsibilities

- Ultimate responsibility for providing timely and accurate financial information to the Division President, Region, and Corporate office
- Ensuring that efficient policies, procedures and internal controls are in place and for ensuring the accuracy of the division's financial reporting processes.
- Will provide accurate Division books, prepared and closed within the monthly guidelines and financial statements that accurately reflect the Division's operations.
- Responsible for ensuring potential land deals meet the required corporate, regional and Division requirements. The CFO is also responsible for monitoring Development and S&B budgets to make sure there is adequate backup to support these amounts and to investigate subsequent changes.
- Responsible for analyzing, improving and implementing new policies and procedures to keep up with technology enhancements and create more efficient operations.
- Responsible for ensuring Division personnel are trained and understand how to utilize the JDE accounting system.
- The CFO is directly involved in all aspects of the Division's homebuilding operations with the authority to interact with all departments and to determine if current departmental policies are efficient and will promote the greater good of the Division.

Supervisory Responsibilities

- Directly supervises two+ employees in the Accounting Department. Carries out supervisory responsibilities in accordance with organizational policies and applicable laws.
- Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

Qualifications

- Master's degree (M. A.) or equivalent; or seven to ten years related experience and/or training; or equivalent combination of education and experience in the real estate home building industry.
- Bachelor's degree in accounting from an accredited institution

- CPA is preferred
- 7+ years accounting experience working with the executive team

Compensation:

Outstanding benefits and comp DOE

For consideration and additional information please contact:

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