

## Division CFO

**REPORTS TO:** Division President  
**LOCATION:** Portland, OR  
**Company Info:** Real Estate Development

### Summary

Establish internal controls surrounding the sales, purchasing, construction, land development, A/P, job starts and closing process. Review for compliance with Sarbanes-Oxley requirements.

### Essential Duties and Responsibilities:

- The CFO has the ultimate responsibility for providing timely and accurate financial information to the Division President and Region/Corporate and is responsible for assuring that corporate policies and procedures, as defined in corporate operations manual, are carried out.
- Ensuring that efficient policies and procedures and the proper internal controls are in place and to ensure the accuracy of the division's financial reporting processes. The CFO will make sure the division's books are prepared and closing within the monthly guidelines established by the corporate office, and that the financial statements accurately reflect the division's operations.
- Responsible for assuring that all division personnel understand the Company philosophy and are within the financial guidelines.
- Responsible for all potential land deals meet the required corporate, regional and division requirements. Monitor Development and S&B budgets to insure there is adequate backup to support these amounts and to investigate subsequent changes.
- Responsible for analyzing, improving and implementing new policies and procedures to keep up with technology enhancements and more efficient operations. Ensuring all appropriate division personnel are adequately trained and understand how to utilize the JDE accounting system.
- Directly involved in all aspects of the division's homebuilding operations with the authority to interact with all departments and to determine if current department policies are efficient and promote the greater well being of the division.

### **Supervisory Responsibilities**

- Directly supervises 2 or more employees in the Accounting Department. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

### **Education and/or Experience**

Master's degree (M. A.) or equivalent; or seven to ten years related experience and/or training; or equivalent combination of education and experience.

### **Compensation:**

Outstanding benefits and comp DOE

For consideration please contact:

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