

Controller – Non-Profit

Position Profile

POSITION/TITLE: Controller
REPORTS TO: CFO
LOCATION: Seattle, WA

Company Info:

Seattle based Non Profit manufacturing and health care service organization. Providing services to individuals and individuals released from prison or jail and those in recovery who need treatment, housing, job skills training and employment.

POSITION SUMMARY:

Controller will be responsible for all internal and external corporate accounting, reporting to the CFO.

Responsibilities

- Directs accounting department
- Manage supervisors and accounting staff
- Over see
- Revenue recognition (including grants)
- A/R and A/P
- Payroll (ADP)
- Cost accounting
- Fixed assets
- Project accounting
- Policies and procedures
- Train, develop and over see staff
- Work with CFO on audits and financial modeling
- Oversee grants and program budgets
- Oversee audit and retirement plan audit
- Tax
- Interfaces with manufacturing and purchasing regarding budgeting, operating performance, and projections.
- Oversees and directs corporate insurance/risk mitigation efforts and champions disaster recovery initiatives.

Job Requirements and Qualifications

- BS – Accounting/Finance
- CPA
- Five + yrs. experience in financial management at the controller level or above
- Manufacturing experience a must
- Cost accounting, financial planning and analysis
- Income tax, state and federal compliance
- Work with outside accounting firm
- “Hands on” operating style and strong communications skills required.
- manufacturing software ideal

Compensation:

Outstanding benefits and comp, excellent retirement plan DOE

For consideration and additional information please contact:

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