

**Title:** Planner/Project Manager

**Reports To:** Executive Team

**Location:** Kirkland WA

**Position Summary:**

**Planner / Project Manager**

This is a regional leader in science-based planning and design for environmental restoration, is seeking a experienced candidates within the fields of environmental permitting and planning. Successful candidates will work with a multidisciplinary team of accomplished scientists, planners, engineers, arborists, and landscape architects in a growing 36-year-old employee-owned company based in Kirkland, Washington.

**Responsibilities:**

**Duties and Expectations**

- Demonstrated project management experience
- Coordination with project applicants, engineers, architects and agency staff to ensure project permit feasibility
- Preparation of environmental permits and documentation, including USACE 404, HPA, shoreline, 401 WQ Cert, local critical area permits, SEPA/NEPA, and preparation of Environmental Impact Statements
- Assist with development of environmental policy that protects natural resources in concert with the interests of people and communities to create sustainable solutions
- Excellent written and verbal communication skills (testing may be required)
- Demonstrated ability to use standard computer programs, such as Microsoft Word, Excel, Outlook, and PowerPoint
- Interacting and communicating with clients, regulators, and staff at all levels
- Ability to juggle competing demands and identify critical path
- Occasional travel in locations across the Pacific Northwest
- Valid driver's license and good driving record

**Desired Experience**

- ❑ **Minimum of 3+ years of experience performing above duties, including direct project management experience**
- ❑ **Bachelor's degree in planning, environmental science, or a related field; Master's degree preferred**
- ❑ **AICP certification**
- ❑ **Experience with local, state, and federal permitting**
- ❑ **Ability to work cooperatively on multidisciplinary projects**
- ❑ **Experience in oral presentations**

**Salary and Benefits:**

**Salary depends on experience and qualifications. Benefits include medical/dental insurance, continuing education, performance bonuses, retirement program with future matched payments and opportunities for ownership.**

**The Watershed Company is committed to providing a diverse and inclusive workplace where all employees are valued and respected. Individuals of all cultures, communities, abilities, and backgrounds are encouraged to apply.**

**For Consideration and Additional Information Please Contact:**

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